



LM38 MATERIALS DOWNLOAD INSTRUCTIONS

IMPORTANT

Make sure your iPad is set-up WELL BEFORE LM38 begins.

(Follow the directions on the iPad screen)

All materials for each session will need to be downloaded to your iPad **BEFORE** the session. **WIFI connections are NOT guaranteed at any session location.**

iPad Set-Up

If you have an iPhone you can link your iPhone & iPad. Its much faster to set up the iPad that way.

Otherwise, you will choose Manual Set-Up

The LM38 Session Materials page is a hidden page on the Missoula Chamber website. You will need the following link to navigate to it.

<https://www.missoulachamber.com/lm38-session-materials.html>

Each session day will be labeled with its Title, date and location. Linked materials will be in PDF format (for the most part) and downloadable to your iPad. The material will include:


- Session Day Agenda
- Speak List with Bios & Session Topics

- Session Day Committee Chairs & Members List
- Session Topic PowerPoints (If applicable)
- Cascadia Leadership Development material links
- Session Day Evaluation link

My suggestion is you make a folder on your iPad for each Session Day and download the materials for that day in the specific folder.

HOW TO DOWNLOAD LM38 MATERIALS

When you want to download a file to an iPad the experience is much less straightforward than on a PC. iPads have no dedicated file storage system; instead, you have to specify where a file should be stored at the time of its download.

1. Navigate to the LM Session Materials HTML page and click on the file you want to download
2. In upper left corner, click on 
2. Tap the word "Share..."
3. On the next window, tap the icon above the words "Save to Files."
4. Choose the "On My iPad" option.
5. From the FILES list that drops down, choose the location folder/create a NEW FOLDER you created for the specific and hit the word "Save."
6. Do this for each linked file on the LM-38 Materials page.

HOW TO FIND MY DOWNLOADED MATERIALS

Click on the Icon that looks like a blue folder called "Files" on your iPad "desktop"

You should see Folder icons inside

Find the one you made for the LM Sessions

QUESTIONS? Please call Stephanie 406/303-8761